

**Episcopal Church of the Good Shepherd
Vestry Meeting Agenda
July 15, 2008 7:00 p.m.**

Call To Order

Opening Prayer

Approval of June 17, 2008 Minutes

Treasurer's Report:
Questions and Approval

Old Business:
CE Director

Committee Reports:

Building and Grounds

Finance

Stewardship

ECW & Men's Club

Hospitality and Concierge

Missions and Outreach

Worship

Christian Formation

Parish Life

Pastoral Care Committee

Lake Wylie

New Business:
Rally Day – September 14
Fr. Robert's Vacation – July 24 – August 3

Next Regular Meeting: August 19, 2008 at 7:00 p.m. in the parlor.

Adjournment

Closing Prayer

Vestry Minutes
Church of the Good Shepherd
June 17, 2008

The Vestry met on June 17, 2008 in the parish hall at 7PM with the following members present: Chuck Henry, John Ness, Randy Neff, John Shiflet, David Sims, and Kaye McMaster. Those absent were Jeanne Ferguson and Sue Nance.

The meeting was called to order and Father Kirkland opened with prayer.

The minutes of the May 20 meeting were read and approved with a motion from John Shiflet and second by John Ness.

Treasurer's Report

Randy Neff reviewed the treasurer's report for the month of May:

Income	\$12,300.81
Expenses	\$13,057.62
Expenses over Income	(\$756.81)
YTD Deficit	(\$13,277.76)

Randy noted that May's monthly disbursements did not include any quarterly distributions; and that utilities expense was below average due to receipt of a refund from the gas company. Randy expressed continued concern about cash flow, and commented that receipt of two annual pledges totaling \$7,000 in June should help ease the immediate pressure. The Funds Summary was reviewed, with specific comments about the (\$4,450.41) Operating Fund deficiency, and rebound of the Endowment Fund balance to \$185,687.94. The treasurer's report was received as presented with a motion by John Ness and second by Chuck Henry.

Rectors Report

Father Robert deferred comment until discussion of individual committee reports.

Senior Warden's Report

No Report

Building and Grounds

The Jr. Warden, David Sims, reported that he had discussed dissatisfaction with yard maintenance with Jim Johnson; and informed him that the updated job description will be put out for bids. One competitive bid has been received to date, and David is uncertain about Jim's decision to bid for the continued work. David will contact Jim again and explain that the bid process will remain open until June 30, and he will need to submit a bid if he is interested in consideration. The committee will make a selection after the close of the bid process. There have been a few complaints about lighting in the church. David will check and replace needed bulbs this weekend. The fire inspection list has been completed with two exceptions: Jeanne will talk with the inspector about easing their recommendation that the attic & closet under the stairs not be used for storage. It was noted by both David and Jeanne that May 31 was a very successful work day – the yard looks great thanks to many hands. Thank you to everyone who worked so hard!

Finance

Chuck Henry reported that the Finance Committee met on June 11. He noted that although the Endowment Fund is down approximately 3% largely due to bond market performance, the Fund has still performed better in today's economy than other investment alternatives. He also noted that Fidelity offers a checking account that is currently yielding 3%, and recommends that the Randy review the account information for further consideration.

The 2008 Draft Budget was presented for acceptance, and discussion followed:

- Salary increases include a 2.3% inflationary increase, as well as \$3000 salary increase provided for the Christian Formation Director position.
- Pledge income was reduced to reflect the actual YTD pledges received.
- Budget includes the requested Diocesan pledge.
- The projected budget deficit of (\$17,659) may necessitate withdrawal of funds from the Endowment Fund earnings to cover operating shortfalls. The Endowment Fund currently has roughly \$34,000 net cash available to help cover operating shortfalls and major repairs & maintenance items.
- Additional consideration is needed for future salary increases to bring them more in sync with guidelines provided by the Diocese earlier this year. We will need growth in pledges and giving units to meet this need.

The proposed budget was approved with motion and second by Chuck Henry and John Shiflet.

WTW Building Fund: Randy noted that there will be a loan balance of \$14,258 left to pay after receipt of remaining pledges to the building fund.

Stewardship

Randy reported that he plans to begin working on the 2009 stewardship campaign this summer.

ECW and Men's Club

No Report

Hospitality and Concierge

Jayne Burton and Father Robert have developed new Visitor packages.

Missions & Outreach

No Report

Worship

No Report

Christian Formation

Father Robert will be leading the search for the new Director of Christian Formation. John Shiflet recommended that Father Robert gather input from parishioners interested in sharing their ideas and suggestions. Father Robert agreed to facilitate a forum for input, and will also develop a survey that will be accessible in print and on our website. The Bishop's office will be contacted for input. Discussion continued about the need for a revised job description that specifies whether the Director should be Episcopalian; and whether the Director can be a member of Good Shepherd.

Randy reported that Tonya Whitehead needs volunteers to help with Vacation Bible School which starts August 3.

Parish Life

The Parish Life Committee is sponsoring a Fifth Sunday Potluck on Sunday, June 29 immediately following the 10:30 a.m. service.

Summerfest: Chuck Henry recommended consideration be given to reinstating the wine & cheese party on Friday evening.

It was noted that the Angel Food distribution in August conflicts with the Summerfest schedule. August distribution will be moved to York Place, and extra help will definitely be needed.

Pastoral Care

No Report

Lake Wylie

John Ness reported parishioners' request for a renewal of the church listing in the Lake Wylie Pilot's weekly church directory. Father Robert agreed to fund the costs for a six-month period, with the understanding that the congregation will look for alternate funding sources to continue the listing.

Old Business

Harpichord: No action taken.

Angel Food Ministries still needs a truck or trailer to deliver food shipments from Rock Hill to York. The previous recommendation for a passenger van was withdrawn because of safety and insurance issues.

Release Time Bible Education Program: Initial funding (\$1000) approved in May will come from Missions & Outreach budget.

New Business

Vestry Vacancy: A motion was made by John Shiflet and seconded by Chuck Henry that Carolyn Amer be elected to fill the vacated Vestry term created by Bob Baltz's resignation. Discussion followed, and the motion carried. John will contact Carolyn, and notify Father Robert of Carolyn's response.

Randy noted that a lot of white plastic chairs and tables are missing from the parish hall.

On a few occasions, the parlor doors & two back doors have been left unlocked following the Sunday coffee hour. Vestry Person of the Day is asked to "double check" these doors before leaving.

The next vestry meeting will be held on July 15, 2008 at 7pm in the Parlor.

The meeting was adjourned with a closing prayer by Father Kirkland.

Respectfully Submitted,

Kaye McMaster